



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

**GAIL FARBER, Director**

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

January 10, 2012

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

39 January 10, 2012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

**ADOPT AND ADVERTISE  
REHABILITATION OF SANITARY SEWER SYSTEMS  
SEWER REHABILITATION PROJECT NO. 5  
IN THE CITY OF ROLLING HILLS ESTATES AND  
IN THE UNINCORPORATED COMMUNITIES OF DEL AIRE AND LENNOX  
(SUPERVISORIAL DISTRICTS 2 AND 4)  
(3 VOTES)**

### **SUBJECT**

This action is to approve the project to rehabilitate sanitary sewer systems in the City of Rolling Hills Estates and in the unincorporated communities of Del Aire and Lennox; find the project categorically exempt from the provisions of the California Environmental Quality Act; adopt the plans and specifications; and call for bids.

### **IT IS RECOMMENDED THAT YOUR BOARD:**

1. Find that this project is categorically exempt from the provisions of the California Environmental Quality Act.
2. Approve the project and adopt the plans and specifications that are on file in the Construction Division of the Department of Public Works for Sewer Rehabilitation Project No. 5, rehabilitation of sanitary sewer systems, in the City of Rolling Hills Estates and in the unincorporated communities of Del Aire and Lennox, at an estimated construction contract cost between \$340,000 and \$400,000.
3. Instruct the Executive Officer of the Board of Supervisors to advertise for bids to be received and opened on February 7, 2012, in accordance with the Instruction Sheet for Publishing Legal Advertisement.

## **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended actions is to obtain approval of the project from your Board and to adopt the plans and specifications and advertise for bids for the cleaning, video inspection, and lining of existing sanitary sewers and the performance of other appurtenant work.

## **Implementation of Strategic Plan Goals**

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3). The recommended actions will further these goals by extending the life and improving the operation of sanitary sewer systems by preventing intrusion of roots and infiltration of groundwater.

## **FISCAL IMPACT/FINANCING**

There will be no impact to the County General Fund.

The estimated construction contract cost to complete this project is in the range of \$340,000 to \$400,000. The total project cost is estimated to be \$525,000. In addition to the construction contract cost, the total project cost includes the costs of preparation of plans and specifications, utility clearance, inspection, contract administration, change order contingency, and other County services. Funding for this project is included in the Accumulative Capital Outlay Fund in the Fiscal Year 2011-12 Consolidated Sewer Maintenance District Budget.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

This project, to contract for the cleaning, video inspection, and lining of existing sanitary sewers, is part of the Department of Public Works' (Public Works) ongoing program for the operation, maintenance, and repair of sanitary sewer systems. It will be advertised in accordance with Section 20125 of the State Public Contract Code.

This project is to be completed in 75 working days. It is estimated the work will start in June 2012 and be completed in September 2012.

The contract agreement will be in the form previously reviewed and approved as to form by County Counsel.

The award of the contract will not result in unauthorized disclosure of confidential information and will be in full compliance with Federal, State, and County regulations. The project specifications contain provisions requiring the contractor to comply with terms and conditions supporting your Board's ordinances, policies, and programs including, but not limited to: the County of Los Angeles' (County) Greater Avenues for Independence and General Relief Opportunities for Work Programs (GAIN and GROW), Board Policy No. 5.050; Contract Language to Assist in Placement of Displaced County Workers, Board Policy No. 5.110; Reporting of Improper Solicitations, Board Policy No. 5.060; Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law), Board Policy No. 5.135; Contractor Employee Jury Service Program, Los Angeles County Code, Chapter 2.203; Notice to Employees Regarding the Federal Earned Income Credit (Federal Income Tax Law, Internal Revenue Service Notice 1015); Contractor Responsibility and Debarment, Los Angeles County Code, Chapter 2.202; the County's Child Support Compliance Program, Los Angeles County

Code, Chapter 2.200; the County's Defaulted Property Tax Reduction Program Ordinance, Los Angeles County Code, Chapter 2.206; and the standard Board-directed clauses that provide for contract termination or renegotiation.

The State Public Contract Code requires the County to award construction contracts to a responsible contractor with the lowest responsive bid, which is defined as the firm that: (1) submits the bid with the lowest cost; (2) is deemed by the County to be responsive to specific criteria under the solicitation including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a responsible bidder by exhibiting the capability, capacity, experience, trustworthiness, and financial wherewithal to perform the work required under the bid solicitation.

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the Contractor's State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy No. 5.140, the information reported by the contractor will be considered before making a recommendation to award.

The plans and specifications include the contractual provisions, methods, and material requirements necessary for this project and are on file with Public Works.

### **ENVIRONMENTAL DOCUMENTATION**

This project is categorically exempt pursuant to Section 15301(b) of the California Environmental Quality Act Guidelines and Class 1, Subsection (e) of the revised County Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987. These exemptions relate to the maintenance, repair, and minor alteration of existing publicly owned sewer facilities.

### **CONTRACTING PROCESS**

This project will be contracted on an open-competitive bid basis. A recommendation for award by your Board will be made after review of the bids. The contract will be awarded to a responsible contractor who submits the lowest responsive bid meeting the criteria established by your Board and the State Public Contract Code.

To increase contractor awareness of Public Works' program to contract work out to the private sector, this project will be listed on the County website for upcoming bids.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

When the project is completed, it will have a positive impact by extending the life and improving the operation of these sewer systems by preventing intrusion of roots and infiltration of groundwater.

### **CONCLUSION**

Please return one adopted copy of this letter to Department of Public Works, Construction Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Gail Farber".

GAIL FARBER  
Director

GF:JTS:ss

c: Chief Executive Office (Rita Robinson)  
County Counsel  
Executive Office  
Internal Services Department (Countywide  
Contract Compliance)